

Chapter 411 | Motor Vehicle Parking Standards

411.1 | Purpose

The requirements of this chapter are intended to provide off-street parking, queuing, and loading facilities in proportion to the need created by each land use by establishing requirements regulating the quantity and design of off-street parking areas to relieve traffic congestion and to minimize potential.

411.2 | Relationship to the Comprehensive Plan

The parking and loading standards prescribed by this chapter are intended to implement land development code provisions that are consistent with the Goals, Objectives, and Policies of the Comprehensive Plan, in accordance with Chapter 100 of the Kentucky Revised Statutes.

411.3 | Applicability

The requirements of this chapter shall apply to all parking and loading areas in all districts, whether required by this Land Development Code or created for the convenience of property owners or users. No certificate of occupancy shall be provided unless and until the appropriate motor vehicle parking and loading facilities are provided in compliance with this chapter. All ADA parking spaces provided must meet ADA requirements in effect at time of construction approval.

Each application for a building permit shall include sufficient information or plans to enable the Administrative Official to determine whether or not the requirements of this section have been met, to include:

1. Location and dimensions of all parking spaces, driveways, aisles, and pedestrian walkways as per this ordinance and the Access Management and Roadway Manual.
2. Provisions for pedestrian and vehicular circulation, lighting, and drainage.
3. Number of anticipated employees, company-owned vehicles, building rooms, offices, square footage, or other related information for determining the number of spaces required.
4. Landscaping plan

All required off-street parking should be located on the same building site, or on a site adjacent to the land use served.

Collective off-street parking may be provided; however, the required number of spaces provided shall not be less than would otherwise be required individually.

411.4 | Calculating Parking Requirements and Allowances

411.4.1 | *Parking Spaces Required/Allowed*

The minimum and maximum number of parking spaces required/allowed is based upon both the use and the zone/division in which that use is located. To determine the minimum number of parking spaces required and the maximum allowed, locate the applicable zone/division in which the use is located and apply that standard to the requirements associated with the specific use located in Table 411.1.

411.4.2 | *Nonconforming Parking*

A use or structure with nonconforming off-street parking (insufficient off-street parking to meet the current land use requirements in compliance with Table 411.1, below) may be physically enlarged (e.g., expansion of structure or outdoor land use) or undergo a change in use in compliance with the following provisions.

411.4.2.1 | Residential Uses

1. No additional parking spaces shall be required; provided, the change does not increase the number of dwelling units, nor eliminate the only portion of the site that can be used for the required or existing parking or access.
2. Structures that are at least fifty (50) years of age are not subject to the minimum parking requirements, but are subject to the maximum parking requirements listed in Table 411.1

411.4.2.2 | Non-Residential Uses

1. The number of existing parking spaces shall be maintained on the site and additional parking spaces shall be provided in compliance with this Chapter and Subparagraph.
2. If the use is enlarged (e.g., expansion of structure or outdoor land use) so that it requires more parking than the previous use, only the number of parking spaces required for the enlargement shall be required to be added to the existing parking spaces.
3. If the use of the structure is changed to one that requires more parking than the previous use, only the difference between the number of parking spaces required for the previous use and those required for the new use shall be required to be added to the existing parking spaces.
4. The change shall not eliminate the only portion of the site that can be used for the required or existing parking or access.

5. Structures that are at least 50 years of age are not subject to the minimum parking requirements, but are subject to the maximum parking requirements listed in Table 411.1.

411.4.3 | *Parking Requirements for Uses Not Listed or to Be Determined*

For uses not listed in Table 411.1 or listed as to be determined in Table 411.1, the Administrative Official or designee is authorized to do any of the following:

1. Apply the minimum or maximum off-street parking space requirement specified in Table 411.1 for the listed use that is deemed most similar to the proposed use as determined by the Administrative Official or designee. This determination shall be based on the operating characteristics of the use, the most similar related occupancy classification, or other factors related to potential parking demand.
2. Establish the minimum off street parking space and loading requirements based on a parking study prepared by the applicant in accordance with section 411.15.

411.4.4 | *Different Use Areas*

1. The number of parking spaces shall be computed based on the primary uses on the site except as stated below. Where there are two or more separate primary uses on a site, the required or allowed parking for the site shall be the sum of the primary uses. For joint use parking provisions, see Section 411.7 of this chapter.
2. When more than twenty (20) percent of the gross floor area of all buildings on a site is in an accessory use, the required or allowed parking shall be calculated separately for the accessory use.
3. An accessory use constituting twenty (20) percent or less of the gross floor area of all buildings on a site shall be calculated independently when the accessory use is specified in the parking requirements for the primary use found in Table 411.1.

411.4.5 | *Calculations*

1. When the calculation of the number of required or allowed parking spaces result in fractions, any fraction less than one-half (1/2) shall be disregarded and any fraction of one-half (1/2) or more shall be rounded up to the next whole number.
2. If the maximum number of parking spaces allowed is less than one, then the maximum number is automatically increased to one.
3. If the maximum number of parking spaces allowed is less than or equal to the minimum number required, then the maximum number is automatically increased to one more than the minimum.

4. Where floor area is designated as the standard for determining parking space requirements, floor area shall be the sum of the gross horizontal area of all floors of a non-residential building.
5. Where seating capacity is designated as the standard for determining parking space requirements, the capacity shall mean the number of seating units as determined by code.
6. Where the required parking is determined by the number of employees, the maximum number of employees on duty on the premises at one (1) time, or any two (2) successive shifts, whichever is greater, shall be used.
7. When the building floor area is designated as the standard for determining parking space requirements and that number is less than the minimum standard, the minimum standard shall apply and at least one (1) parking space shall be provided on the premises.
8. For development of potentially mixed uses, parking requirements shall be determined based on the most restrictive of the uses.

411.4.6 | Off-Street Parking Reductions

1. A ten (10) percent reduction in the minimum required number of spaces shall apply to any development within 1,000 feet of a designated transit route.
2. A ten (10) percent reduction in the minimum required number of spaces shall apply to any mixed-use development site (for the purposes of this provision mixed use means a development site that contains both residential and non-residential principal uses) that incorporates at least 25% of the gross floor area of the development site to residential use. An additional ten (10) percent reduction for the development site shall be applicable to developments that incorporate at least one mixed use structure (for the purposes of this provision mixed use means a structure that contains both residential and non-residential principal uses) that contains a minimum of five (5) residential units.
3. An area equal to that needed to provide up to ten (10) percent of the parking spaces required for retail uses may be delineated from the balance of the parking lot with removable barriers and be used as open space, recreational facilities or outdoor sales/display area during the non-peak period (January 15th to November 15th or any other ten-month non-peak period approved by the Administrative Official).
4. A twenty (20) percent reduction in the minimum number of parking spaces required shall apply to any development that rehabilitates a structure that is eligible for or currently listed on the National Register for Historic Places in accordance with the Secretary of the Interior's Standards for Historic Preservation, or Sustainable Permit Projects.
5. A twenty (20) percent reduction in the minimum number of parking spaces required shall apply to any development that exceeds the minimum tree canopy required by five (5) percent.

6. A Parking Waiver from the Board of Adjustment must be obtained to reduce the minimum number of required parking spaces, except as provided above.
7. A Parking Waiver must be obtained from the Board of Adjustment to exceed the maximum number of parking spaces permitted except when those spaces in excess of the maximum allowed are located within a structured parking facility.

411.4.7 | *Off-Street Parking Maximum Exceptions and Increases*

The following shall not count towards the maximum number of parking spaces:

1. Off-street parking spaces used as electric vehicle charging stations on a lot/parcel of land.
2. Off-street parking spaces designated for curbside pickup or associated drive through waiting spaces.
3. Off-street parking spaces located within structured parking facilities or elevated parking systems.
4. Off-street parking spaces designated for Handicap accessible parking.
5. Off-street parking spaces designated for carpool or vanpool.
6. Off-street parking spaces designated for vacuum stations associated with a car wash.
7. Off-street parking spaces designated for passenger drop-off and pick-up.
8. Off-street parking associated with mail centers/clusters.
9. Off street parking associated with dog parks or recreation facilities in a residential zone.

Table 411.1 | Parking Space Requirements

Occupancy Type	Specific Use	Minimum	Maximum
Residential			
Single Family Detached Dwelling Units	Individual Detached Dwelling	Including the garage, ≤ 3 bedrooms = 2 spaces total 4 to 5 bedrooms = 3 spaces total 6 bedrooms = 4 total > 6 bedrooms = TBD by Administrative Official	Excluding the garage, ≤ 5 bedrooms = 4 spaces total ≥ 6 bedrooms = TBD by Administrative Official plus 2 additional for accessory structure
Two Family Attached Dwelling Units (Two Connected Units)	Duplexes and Lofts and Basement Dwelling Units Attached to a Commercial Use	Per unit, including the garage, ≤ 3 bedrooms = 2 spaces total 4 to 5 bedrooms = 3 spaces total 6 bedrooms = 4 spaces total > 6 bedrooms = TBD by the Administrative Official	Per unit, excluding the garage, ≤ 5 bedrooms = 4 spaces total ≥ 6 bedrooms = TBD by the Administrative Official plus 2 additional for accessory structure
Multi-Family (Three or More Connected Units)	Apartment Complexes, Townhomes, and Condominiums	1 space per bedroom	2 spaces per bedroom
Institutional Living	Dormitories, Boarding, Transitional, Rehabilitation, Unhoused Shelters	1 per 4 residents plus 1 per employee	1 per maximum capacity of residents
Transient Living	Hotel, Motel, Bed and Breakfast, Airbnb, Rent based on nightly rate	1 per room, plus additional parking for each underlying use as determined by the Administrative Official	2 spaces per room
Group Living	Group Homes	Excluding the garage, 1 space per bedroom	2 spaces per bedroom
Commercial			
Office	Medical, Dental, Veterinary, Professional, Financial, General Office	1 space per 400 square feet of gross floor area	1 space per 200 square feet of gross floor area

Art and Photography Studios and Galleries	Studios and Galleries	TBD by the Administrative Official	
Restaurant	Dining Rooms, Bar, Pubs, Exterior Seating Areas	1 per 150 square feet of gross floor area	1 per 50 square feet of gross floor area
Fitness Centers and Athletic Facilities	Health Clubs and Centers, Gyms, Fitness Instruction	1 per 300 square feet of gross floor areas plus 1 per 200 square feet of gross area of classroom/instruction area	1 space per 100 square feet of gross floor area
Shopping	Goods or Service Oriented	1 per 300 square feet of gross floor area	1 per 100 square feet of gross floor area
Outdoor Sales and Display	Outdoor sales and display only	1 per 1,000 square feet of sales/display area	1 per 500 square feet of sales/display area
Outdoor Vehicle and Equipment Sales	Car sales and rentals, equipment sales and rental	1 per 400 square feet of net building and office area	TBD by Administrative Official
Vehicle Service	Quick Service	1 per 300 square feet of gross floor area plus stacking requirements	TBD by Administrative Official
	Repair	2 per bay plus 1 per 300 square feet of gross area (excluding service bays)	2 per bay plus 1 per 150 square feet of gross area (excluding service bays)
	Car Wash (Self Service)	1 space	2 spaces
	Car Wash (Full Service)	4 spaces	TBD by Administrative Official
	Fuel Station	1 per 300 square feet of gross floor area of retail space	1 per 100 square feet of gross floor area of retail space
Entertainment Uses	Bowling Alley, Bingo Halls, Go-Kart Facilities, etc.	TBD by Administrative Official	No more than 25% above minimum requirement
Industrial, Manufacturing, and Warehouses			
Manufacturing and Production	Factory, Assembly Plant	1 per 500 square feet of gross floor	TBD by Administrative Official

		area	
Commercial Warehousing	Material Storage/Handling/Distribution	1 per 500 square feet of gross floor area	TBD by Administrative Official
Non-Commercial Storage	Mini-Warehouse	1 per 500 square feet of gross office area plus 1 space per 15 climate-controlled storage units	TBD by Administrative Official
Social/Institutional			
School or Library	Primary, Secondary, University, Vocational, Public, and Private	TBD by Administrative Official	No more than 25% above minimum
Healthcare, Medical Treatment	Hospitals, Nursing Homes, Medical Clinics	TBD by Administrative Official	No more than 25% above minimum
Interment, Cremation, Grave Digging	Crematory, Cemetery, Mausoleum	TBD by Administrative Official	No more than 25% above minimum
Mass Assembly			
	Spectator Sports, Movies, Concerts, Entertainment, Religious, etc.	TBD by Administrative Official	No more than 25% above minimum
Leisure			
	Golf Courses, Driving Ranges, Tennis Centers, Skate Parks, Horse Riding Stables, Amusement Parks	TBD by Administrative Official	No more than 25% above minimum

411.5 | Location of Parking on Lot

1. Off-street parking is prohibited in all required building setbacks unless specifically authorized by the Administrative Official.
2. Parking for single-family residential uses and duplexes is permitted in the required front or street side yard only on a hard surface or approved semi-pervious driveway that does not exceed twenty (20) feet in width and that leads to a garage, carport, house or rear yard. Parking on approved circular driveways may be permitted as long as the circular driveway has been approved by the Administrative Official or designee.

411.6 | Off-Site Parking

Parking spaces required by this chapter may be located off-site on property under the same ownership as the use the parking spaces are intended to serve. Such parking spaces must be located within 1,000 feet of the buildings or uses requiring the parking. The 1,000 feet requirement shall be measured by the shortest walking distance (using sidewalks and designated crosswalks) from the nearest point of the property on which the parking spaces are located, to the nearest point of the property on which the use is located and which the parking is intended to serve. The site must be properly zoned and have all proper approvals for automobile parking areas.

Parking spaces required by this chapter may be located on property under separate ownership from the use the parking is intended to serve as long as the following conditions are satisfied.

1. The applicant(s) demonstrates that one or more uses located off-site exceed the minimum number of parking spaces required by this chapter and are willing to allocate a certain number of the excess spaces to another use to meet its minimum number of required spaces.
2. The site is properly zoned and has all proper approvals for automobile parking areas.
3. Off-site parking spaces must be located within 1,000 feet of the buildings or uses requiring the parking. The 1,000 feet requirement shall be measured by the shortest walking distance (using sidewalks and designated crosswalks) from the nearest point of the property on which the parking spaces are located, to the nearest point of the property on which the use is located and which the parking is intended to serve.
4. All parties shall execute a properly drawn legal instrument/agreement providing for the use of the off- site parking spaces. This instrument shall be drawn to the satisfaction of the Planning Commission's attorney and shall be executed by all parties concerned assuring the availability of the number of spaces designated for off-site use and shall be recorded in the County Clerk's Office. No lease, easement or license of parking spaces may be canceled without sixty (60) days prior written notice to the Administrative Official and a copy of the signed lease, easement, license or agreement must be filed

with the application. The applicants and their successors shall annually provide certification to the Administrative Official that the parking spaces associated with the off-site parking agreement are still available. The applicant shall provide the Administrative Official with immediate written notice at any time that any of the parking spaces associated with the off-site parking agreement become unavailable and shall have thirty (30) days from the time that the parking spaces associated with the off-site parking agreement became unavailable to provide the required number of parking spaces or to apply for a Parking Waiver to reduce the required number of spaces. The use's Certificate of Occupancy shall be conditioned upon the continued availability of the required number of parking spaces.

411.7 | Joint Use Parking

The Administrative Official or designee may authorize the joint use of required parking spaces when two or more uses on the same or separate properties are able to share the same parking spaces because their peak parking demands occur at different times. Any joint use parking site must be properly zoned and have all proper approvals for automobile parking areas. Joint use of off-street parking spaces shall be subject to the following:

1. A Parking Study that conforms to the requirements of Section 411.15 shall be submitted by the applicants.
2. The number of parking spaces which may be credited against the requirements for the structures or uses involved shall not exceed the number of spaces reasonably anticipated to be available during any hours of operation.
3. The joint parking spaces must be located within 1,000 feet of the buildings or uses being served by such facility, measured by the shortest walking distance (using sidewalks and designated crosswalks) from the nearest point of the property on which the parking facility is located, to the nearest point of the property on which the use is located and which the parking is intended to serve. Additionally, signage shall be provided identifying any parking spaces that are being leased or jointly used, who those spaces are available to, and any other restrictions (e.g time available) that may apply. The location and size of such signage shall be required as part of the joint use agreement and shall be subject to review and approval by the Planning Commission or its designee.
4. Off street parking areas required for residential use shall not be included in any joint parking arrangement.
5. All parties shall execute a properly drawn legal instrument/agreement providing for the joint use of the off-street parking areas. This instrument shall be drawn to the satisfaction of the Planning Commission's attorney and shall be executed by all parties concerned assuring the availability of the number of spaces designated for joint use and shall be recorded in the County Clerk's Office. The applicants and their successors shall annually provide certification to the Administrative Official that the parking spaces

associated with the joint use agreement are still available. The applicant shall provide the Planning Commission with immediate written notice at any time that any of the parking spaces associated with the joint use agreement become unavailable and shall have thirty (30) days from the time that the parking spaces associated with the joint use agreement became unavailable to provide the required number of parking spaces or to apply for a Parking Waiver to reduce the required number of spaces. The use's Certificate of Occupancy shall be conditioned upon the continued availability of the required number of parking spaces.

411.8 | Stacked Parking

Parking within a driveway shall not be considered stacked parking.

1. The use of stacked or valet parking may be used to meet the minimum number of parking spaces required if an attendant will always be present when the lot is in operation and upon Planning Commission approval.
2. The use of stacked parking may be permitted by the Planning Commission for any office or industrial use without an attendant present if the parking spaces used in this manner are designated for employee use only.
3. The specific design and layout of stacked or valet parking areas shall be approved by the Planning Commission.

411.9 | Use of Required Parking Spaces

The following shall apply to the use of required parking spaces and areas:

1. Required parking spaces must be available for the use of residents, customers, visitors or employees of the use. They may not be assigned in any way to a use on another site, except where the joint use parking provisions are employed (see Section 411.7).
2. Fees may be charged for the use of required parking spaces.
3. Required parking spaces and areas shall not be used for the display, advertisement, sale, repair, dismantling or wrecking of any vehicles, equipment or materials.
4. Buildings or structures shall be permitted for shelters for guards, attendants or watchmen; however, any such structure shall not occupy required parking spaces and shall be appropriately delineated on the approved development plan.

411.10 | Parking Area Improvements and Maintenance

411.10.1 | Surfacing and Facility Type

All off-street parking areas and access driveways except for those serving agricultural uses shall be of a hard and durable surface such as asphalt, brick, concrete paving and interlocking paving blocks, including semi-pervious systems that retain space for vegetation, are acceptable paving materials. Other paving materials (including gravel) may only be permitted for equipment and goods storage only upon approval by the Administrative Official but must include a binding agent to stabilize the surface and prevent dust. No motor vehicle including but not limited to recreational vehicles shall be parked or stored on grass or any other surface that does not meet the above criteria.

411.10.2 | Striping

All off-street parking spaces, except for those serving detached single-family uses and agricultural uses, shall be delineated using durable painted lines that meet the Manual of Uniform Traffic Control Devices (MUTCD) standards.

411.10.3 | Wheel Stops and Protective Curbing

Concrete wheel stops or curbing at least six (6) inches high and six (6) inches wide shall be provided to prevent vehicles from overhanging abutting sidewalks, properties or public rights-of-way, to protect landscaped areas and to protect adjacent properties. Such wheel stops or curbing shall be located at least three (3) feet from any adjacent wall, fence, property line, woody vegetation, walkway or structure.

411.10.4 | Landscaping

Parking area landscaping shall be provided in accordance with the adopted landscape requirements identified in the City of Richmond Landscape Manual. Additionally, any parking facilities that provide parking for five or more vehicles shall provide screening, as defined by this code, on each side of any parking area that abuts a residential district or use.

411.10.5 | Lighting

Parking area lighting shall be provided in accordance with Chapter 414 of this Code.

411.10.6 | Litter Receptacles

All off-street parking areas serving retail uses and restaurants shall provide at least one outdoor litter receptacle within the parking area or at the building entrance. One additional outdoor litter receptacle shall be provided within the parking area or at the building entrance for each seventy-five (75) parking spaces located on the site.

411.10.7 | Handicapped Parking Spaces

Handicapped parking spaces shall be provided as required by local ordinances or Federal or State law. All handicapped parking spaces shall be located so that:

1. The spaces provide easy access from the closest parking area to the major entrances of the use for which they are provided;
2. The disabled individual is not compelled to wheel or walk behind parked cars other than his or her own; and
3. A pedestrian way accessible to physically disabled persons shall be provided from each parking space to related facilities including curb cuts and/or ramps.

411.10.8 | Signage

All signs within off-street parking areas shall be approved by the Administrative Official or designee. When necessary, the Administrative Official, at his/her discretion may require signage.

411.10.9 | Maintenance

All off-street parking areas shall be permanently and continually maintained in good condition and free from potholes, weeds, dirt, trash and other debris. The owner of the property shall be responsible for all maintenance.

411.10.10 | Compact Vehicle Spaces

Up to 15% of the minimum required parking spaces may be assigned as compact vehicles spaces with approval from the administrative official and the requirements listed below:

1. Compact vehicles spaces shall be clearly labeled for 'Compact Cars' and shall be approved in accordance with Section 411.10.8 shown above.
2. The minimum dimensions of compact vehicle spaces shall be in conformance with the established design criteria in 411.12(A)(3).

3. Design techniques such as use of lampposts, bollards, extra landscaped areas at the front of compact spaces or the location of compact spaces shall be incorporated into the parking lot plan to preclude the parking of standard size vehicles in compact vehicle spaces.

411.10.11 | Motorcycle Parking

A commercial or other non-residential development may substitute motorcycle spaces for required automobile spaces at the rate of one (1) motorcycle space for each 25 automobile spaces, up to a maximum of five (5) percent of the minimum required motor vehicles spaces. No more than one (1) motorcycle space shall be permitted per row of parking.

411.10.12 | Drainage

Any off-street parking area for five (5) or more vehicles and its access drives shall be graded and drained so that the natural flow of surface water shall not be channeled or concentrated onto adjacent property by means other than a designated drainage course.

411.10.13 | Visibility

Access of driveways for parking areas shall be located in such a way that any vehicle entering or leaving such a parking area shall be clearly visible by any pedestrian or motorist approaching the access or driveway from a public street, private street, or alley. Refer to the Access Management and Roadway Manual, Chapter 3.

411.10.14 | Parking of Commercial Vehicles

Commercial vehicles with or without signage, which are over nine (9) feet in width or nineteen (19) feet in length, shall not be parked in a parking area. Such vehicles shall be parked or stored in the required off-street loading space(s).

411.11 | Parking Area Layout and Design

411.11.1 | Access to Parking Spaces

1. All parking areas, except stacked parking areas, must be designed so that a vehicle may enter or exit without requiring another vehicle to move.
2. Except for single-family dwellings and duplexes, each off-street parking space shall open directly upon a private aisle or private driveway of such width and design as to provide a safe and efficient means of vehicular access between the parking space and public streets. Parking spaces shall be designed to preclude vehicles backing from or

onto a public street. Non-residential off-street parking facilities designed for vehicles backing from or onto an alley may be allowed at the discretion of the Administrative Official.

3. The location, width, and number of entrance and exit driveways serving public accessory parking facilities, drive-in businesses, fee parking lots, and public parking lots, shall be planned in such a manner as not to interfere with either the use of adjacent property or the flow of traffic on the streets to which they connect. Interconnection between off street parking areas shall be provided.
4. Location and other criteria for construction of curb cuts shall be approved by the Administrative Official. Refer to the Access Management and Roadway Manual for construction guidance.
5. Except for single-family dwellings and duplexes, entrance or exit driveways shall be wide enough to accommodate two-way traffic with travel lanes having a minimum width of twelve (12) feet for each lane. One-way directional traffic flow shall be at least fourteen (14) feet in pavement width.
6. The radius of the driveway apron shall be at least twenty (20) feet.
7. Properties located in a residential district shall not be utilized to provide parking for or access to non-residential uses.
8. On any residential property where the garage access is located in the side or rear yard of the property, there shall be a minimum ten (10) foot driveway accessing the garage.
9. Parking of vehicles in any parking lot shall be by marked stalls only.

411.11.2 | Parking Space and Aisle Dimensions

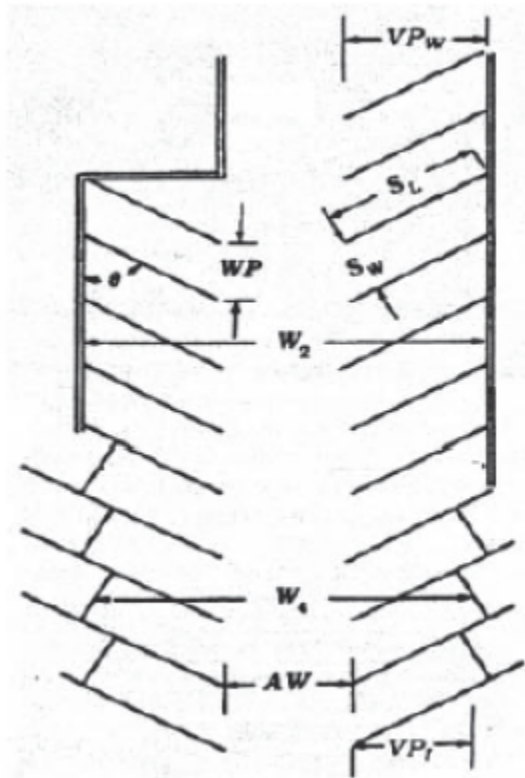
1. The dimensions of off-street parking spaces and associated drive aisles shall be determined by applying the minimum dimensional requirements found within Table 411.2. The width of compact vehicle spaces shall be at least eight (8) feet and the recommended length is 14' to 16'. The recommended aisle width for compact space parking areas is 20'. The width of motorcycle spaces shall be at least five (5) feet.
2. Parking structures developed to provide the minimum number parking spaces required by this section must meet the minimum dimensional requirements specified in Table 411.2. The design and layout of all other parking structures, including but not limited to those used to create parking spaces in excess of the maximum allowed for a particular use and those for-profit parking structures not associated with any particular use, shall be approved by the Planning Commission.
3. Parking spaces serving single family residential developments located within driveways and garages need only meet the Stall Width and Stall Depth to Wall standards set forth in Figure 411.11.2.
4. Parallel parking spaces shall be at least ten (10) feet in width and twenty-two (22) feet in length.

5. The Administrative Official may modify the dimensional requirements of this Section when he/she finds that such modifications would not adversely affect the functionality of the parking area and the safety of those that use it (such as the use of other acceptable standards like ITE Manual standards).

Table 411.2 | Minimum Parking Dimensions

	Sw	WP	VPw	Vpi	AW	W2	W4
Parking Angle in degrees	Basic Stall Width	Stall Width Parallel to Aisle	Stall Depth to Wall in feet	Stall Depth to Interlock	Aisle Width in feet	Wall to Wall in feet	Interlock to Interlock in feet
45	8.5	12	17.5	15.3	13	48	44
45	9	12.7	17.5	15.3	12	47	43
45	9.5	13.4	17.5	15.3	11	46	42
60	8.5	9.8	19	17.5	18	56	53
60	9	10.4	19	17.5	16	54	51
60	9.5	11	19	17.5	15	51	50
75	8.5	8.3	19.5	18.8	25	64	63
75	9	9.3	19.5	18.8	23	62	61
75	9.5	9.8	19.5	18.8	22	61	60
90	8.5	8.5	18.5	18	26	62	60
90	9	9	18.5	18	24	60	60
90	9.5	9.5	18.5	18	24	60	60

Figure 411.1 | Parking Dimensional Layout Diagram



Key for Figure 411.1

W2	Parking Module Width (wall to wall)
W4	Parking Module Width (interlock to interlock)
AW	Aisle Width
WP	Stall Width
VPi	Stall Depth to Interlock
VPw	Stall Depth to Wall
Sw	Basic Stall Width

General Design Criteria

1. The parking areas of all developments shall be designed so that sanitation, emergency, and other public service vehicles can serve such developments without the necessity of making hazardous turning movements.
2. Circulation areas shall be designed so that vehicles can proceed safely without posing a danger to pedestrians, bicyclists, or other vehicles and without interfering with parking areas. This includes the provision for “stop”, “yield”, “speed limit”, “do not enter” and other traffic signs at appropriate locations.
3. Vehicles parked on private driveways shall be arranged to avoid pedestrian / vehicle conflict (i.e. vehicles should not extend across sidewalks or other pedestrian facilities).
4. Dimensions are in feet.

411.12 | Queuing for Drive-Through Facilities

In addition to meeting the parking requirements of this section, businesses utilizing drive through windows or those that offer drive through facilities shall provide sufficient stacking space for five (5) vehicles. For the purposes of this article, one stacking space shall be construed as a minimum of nine (9) feet in width and nineteen (19) feet in length. Such

stacking space shall begin at the point of business transaction and shall accommodate five (5) vehicles without obstruction to through vehicular traffic or parked vehicle areas. The point of business transaction shall include teller windows, fast food order, location, a gasoline fuel pump, car way bay, or the drive through automated teller window.

411.12.1 | *Minimum Dimensions*

Each queue space shall be at least ten (10 feet in width and twenty (20) feet in length.

411.12.2 | *Design*

Each queue lane shall be clearly defined and designated so as not to conflict or interfere with other pedestrian or vehicular traffic on the site.

411.13 | *Parking in Residential Areas*

The following regulations shall apply to outdoor parking for all residential zoning districts.

411.13.1 | *Parking of Passenger Vehicles and Light Trucks*

Passenger vehicles and light trucks may be parked in any allowed parking area to the extent that the number of vehicles being parked does not exceed the maximum permitted in Table 411.1.

411.13.2 | *Parking of Heavy Trucks*

The parking of heavy trucks and equipment is prohibited.

411.13.3 | *Vehicle Service and Repair*

Service and repair of vehicles not owned or leased by and registered to a resident of the site is prohibited. Vehicles may be serviced and repaired provided that the conditions listed in either 1 and 2 or 3 and 4, below, are met.

1. The vehicles are owned or leased by and registered to residents of the site and
2. The service and repair is minor. Minor service and repair includes tune-ups, replacement and servicing of oil and other fluids, and replacement and adjustment of minor parts such as tires, hoses, belts, filters, fuses and similar items. It does not include: body and fender repair and replacement; painting; engine or transmission removal or replacement; or any work using welders, torches, or air-driven power tools.
3. The vehicles are owned or leased by and registered to residents of the site; and

4. All work occurs within a completely enclosed structure.

Abandoned, junked, and inoperable vehicles are regulated by various City Ordinances.

411.14 | Parking Waiver Provisions

411.14.1 | General Parking Waivers

In extraordinary cases in which the requirements of this Part would create hardship in the use of a particular site, the Planning Commission may consider granting a General Parking Waiver during the design and planning phase of a major development. All other parking waivers must be approved by the Board of Adjustment.

When required, General Parking Waivers are required when an applicant wishes to provide less parking spaces than are required by this Part, when an applicant wishes to provide more parking spaces than are allowed by this Part.

The following items must be provided to and approved by the Administrative Official before a General Parking Waiver request will be placed on the Planning Commission's or Board of Adjustment's meeting agenda:

1. A completed application form.
2. A development plan depicting the use and the off-street parking areas which, except as otherwise specified herein, shall be processed, implemented and enforced as prescribed by other portions of the Land Development Code. The applicant shall pay the fee specified for such a request unless the request is processed with a request for rezoning relating to the same property.
3. The names and addresses of:
 - a. Property owners
 - b. Neighborhood Association
 - c. Any property owner within 100 feet of any joint parking lot or off-site parking lot proposed to be used to meet the requirements of this part.
 - d. Adjacent Property Owners
4. Parking Study as prescribed in Section 411.15 of this Part.
5. A current recorded deed with an "End of Document Stamp" on the last page.
6. Any other submittal requirements as determined by the Administrative Official or designee.

411.15 | Parking Studies

A Parking Study shall be required when any of the following occurs:

1. An applicant wishes to utilize the Joint Use Parking.
2. An applicant requests a Parking Waiver to allow the provision of less parking spaces than are required by this Part.
3. An applicant requests a General Parking Waiver to allow the provision of more parking spaces than is allowed by this Part.
4. The Administrative Official, Planning Commission, City Commission, or Board of Adjustment requests a Parking Study due to unusual circumstances on or near the site.

A parking study shall not be required if a corridor or area specific parking study has been conducted that includes the development site in question. The corridor or area specific parking study shall be used to fulfill the parking study requirement of this code. A parking study shall not be required for parking waiver requests of 10% or less.

A Parking Study submitted to satisfy the requirements of this Part shall include the following information based upon the reason the Parking Study is required. The Administrative Official or designee, may waive any of these required contents or require additional information depending upon the specifics of the application. The Parking Study shall be reviewed by, and must be acceptable to, the Administrative Official or designee.

1. Joint Use Parking
 - a. A description of each site's use(s) including a detailed calculation of its required/allowed parking, a listing of peak hour(s) of parking demand for each use and/or site, and an inventory of existing spaces on each site; and
 - b. The results of at least three separate site surveys, conducted on different days, that depict the usage of the existing parking spaces hourly during the peak hours of usage and hourly four hours before and after that time. Site surveys are not needed for any portion of the period four hours before and after the peak hour in which the use is not in operation. One of the days surveyed should be the peak day or busiest day of operation, if one can be determined for the specific use(s); and
 - c. Any other information requested by the Administrative Official.
 - d. A map showing the location of on-street and off-street parking spaces used in the parking study. The map shall clearly delineate the location and number of spaces used in the study.
2. Parking Waivers for Space Reductions or Increases
 - a. An analysis of the peak parking demand for two similar or like facilities in terms of use and size. The analysis should include the facilities' peak parking days of

the week and hours of the day, as depicted by a study of the existing parking spaces hourly during the peak hours of usage and hourly four hours before and after that time for each facility. It should also include the number of spaces each facility contains; or

- b. The results of at least three separate site surveys, conducted on different days, that depict the usage of the existing parking spaces hourly during the peak hour of usage and hourly four hours before and after that time. Site surveys are not needed for any portion of the period four hours before and after the peak hour in which the use is not in operation. One of the days surveyed should be the peak day or busiest day of operation, if one can be determined for the specific use(s); and
 - c. Any other information requested by the Administrative Official.
 - d. A map showing the location of on-street and off-street parking spaces used in the parking study. The map shall clearly delineate the location and number of spaces used in the study.
3. Parking Waivers for Use of Spaces Located in Public Parking Lots
- a. A map depicting the site and all lots, uses, streets, and alleys adjacent to on-street parking spaces proposed to be used to satisfy the minimum parking space requirements of this Part. The map should also depict the on-street parking spaces or public parking lot and should be drawn to scale and include a north arrow; and
 - b. The results of at least three separate site surveys, conducted on different days, that depict the usage of the existing on-street parking spaces or public parking lot during the peak hour of usage and four hours before and after that time. Site surveys are not needed for any portion of the period four hours before and after the peak hour in which the use is not in operation. One of the days surveyed should be the peak day or busiest day in the vicinity, if one can be determined for the specific use(s); and
 - c. A map showing the location of on-street and off-street parking spaces used in the parking study. The map shall clearly delineate the location and number of spaces used in the study; and
 - d. Any other information requested by the Administrative Official.