



CITY OF RICHMOND

Department of Codes, Planning, Safety & Risk Management

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ABC License Application

THIS APPLICATION IS FOR AN ABC LICENSE ONLY. YOUR BUSINESS LICENSE (AND ANY OTHER ASSOCIATED ACCOUNTS) MUST BE IN GOOD STANDING BEFORE THIS LICENSE CAN BE ISSUED. A COPY OF THE STATE ISSUED LICENSE IS REQUIRED. PLEASE ALLOW 5-7 BUSINESS DAYS FOR PROCESSING.

Business Information

Business/Trade Name (required):	
Doing Business As (DBA name):	
Physical Business Address (PO Boxes, not accepted):	
Mailing Address:	
Contact Person (required):	Business License Number (required):
Phone Number (required):	Email Address (required):
Applicaton Type: <input type="checkbox"/> New <input type="checkbox"/> Renewal	State License Expiration Date (MM/DD/YY):

Package Type (Per Annum. Please select all that apply, must match state issued license):			
<input type="checkbox"/> Distiller's License - \$500	<input type="checkbox"/> Rectifier's License - \$3,000	<input type="checkbox"/> Wholesaler's License - \$3,000	<input type="checkbox"/> Special Temp. Auction - \$200 (Per event)
<input type="checkbox"/> Special Temp. License - \$166.66 (Per event)	<input type="checkbox"/> Special Sunday License - \$300	<input type="checkbox"/> Caterer's License - \$800	<input type="checkbox"/> Brewer's License - \$500
<input type="checkbox"/> Bottling House or Bottling House Storage - \$1,000	<input type="checkbox"/> Malt Beverage Distributor's License - \$400	<input type="checkbox"/> Malt Beverage Brew-On-Premises License - \$100	<input type="checkbox"/> Microbrewery License - \$500
<input type="checkbox"/> Limited Restaurant License - \$1,200	<input type="checkbox"/> Limited Golf Course License - \$1,200	<input type="checkbox"/> Quota Retail Package License - \$716.62	<input type="checkbox"/> Quota Retail Drink License - \$716.62
<input type="checkbox"/> NQ 1 Retail Drink License - \$2,000	<input type="checkbox"/> NQ 2 Retail Drink License - \$1,000	<input type="checkbox"/> NQ 3 Retail Drink License - \$300	<input type="checkbox"/> NQ 4 Retail Drink License - \$200
<input type="checkbox"/> NQ Retail Malt Beverage Package License - \$200	<input type="checkbox"/> NQ 4 Retail Drink License - \$50 <i>(when licensee has existing NQ Retail Malt Beverage Package License)</i>	<input type="checkbox"/> NQ Malt Beverage Package License - \$50 <i>(when licensee has existing NQ 4 Retail Drink License)</i>	<input type="checkbox"/> Supplemental Bar - \$716.62* No. Received: _____ <i>*No charge for addtl. supplemental licenses after 5</i>

By submitting this application, I understand that the City of Richmond can revoke my ABC license if any of the above stated information is found to be incorrect. Under penalties of perjury, I declare that I have examined this application, and to the best of my knowledge and belief, it is true, correct, and complete.

Applicant Signature: _____ Date: _____

Internal Use Only: Before license can be issued, please make sure license account (and all associated accounts if applicable), are in good standing

Property Taxes:

Paid: _____ Unpaid: _____

Net Profit/Occupational Taxes:

Paid: _____ Unpaid: _____

Wage Withholding:

Paid: _____ Unpaid: _____

ABC LICENCE FEE: _____

APPROVED BY: _____